

# Washington State Elementary Chess Championship Tournament Policies

(Ratified by a large majority of coaches 4:40 PM 08 April 2006)

## Version 3

### 1.0 **Policy Board**

#### 1.1 ***Creation of the Board***

1.1.1 The Policy Board was initiated by a majority of the votes cast at the 2004 annual coaches' meeting (see history). As of Revision 3 the current board is as follows:

1.1.2 Policy Board members to serve April 2005-2007:

|          |              |           |                |
|----------|--------------|-----------|----------------|
| Region 1 | Jon Licht    | Alternate | none           |
| Region 2 | John Rader   | Alternate | Laurie Biethan |
| Region 3 | Brian Talbot | Alternate | James Stripes  |

1.1.3 New Policy Board members to serve April 2006-2008:

|          |               |           |             |
|----------|---------------|-----------|-------------|
| Region 1 | Larry Clark   | Alternate | Steve Davis |
| Region 2 | Peter Meisner | Alternate | none        |
| Region 3 | James Stripes | Alternate | none        |

#### 1.2 ***Policy Board Purpose***

1.2.1 The board was formed to recommend the policies to be followed in the conduct of the Washington State Elementary Chess Championship Tournament.

1.2.2 The recommendations of the Policy Board will be presented at the annual coaches' meeting and will be ratified if approved by the majority of the electors.

1.2.3 Policy Board recommendations which resolve issues not addressed in the currently-ratified policies shall be binding until the next annual coaches' meeting. Policy Board recommendations which impact the current year's tournament may be applied to the current year's tournament at the discretion of the tournament organizer.

1.2.4 The Policy Board shall maintain a website listing the currently ratified Policy and all new recommendations.

#### 1.3 ***Policy Board Membership***

##### 1.3.1 **Regions**

1.3.1.1 Region 1 shall cover the area within the state of Washington west of the Cascade Mountain range and south of and inclusive of Pierce County, and includes the Olympic Peninsula.

1.3.1.2 Region 2 shall cover the area within the state of Washington west of the Cascade Mountain range and north of and inclusive of King County.

1.3.1.3 Region 3 shall cover the area within the state of Washington east of and inclusive of the Cascade Mountain range.

1.3.1.4 Two members shall represent each region.

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### 1.3.2 **Elections**

1.3.2.1 Elections shall be held once a year at the annual coaches' meeting. One member shall be elected from each region to serve a two-year term. The candidate receiving the highest number of votes from the votes cast from eligible electors from his/her region shall be selected. The candidate receiving the second highest number of votes from the votes cast from eligible electors from his/her region shall be selected as the alternate for one year.

1.3.2.2 In the event that an elected member chooses not to serve the remainder of his/her term, the alternate shall serve the remainder of the resigning member's term.

### 1.3.3 **Secretary**

1.3.3.1 The organizer of the winning bid for the state tournament to be held two years hence shall be designated as the board Secretary for one year.

1.3.3.2 In the event that a two-year bid is not presented, the policy board shall determine the Secretary with strong preference being given to a person from the region responsible for the tournament two years hence.

### 1.3.4 **Terms**

1.3.4.1 Terms for members and the Secretary shall commence at the conclusion of the annual coaches' meeting at which they were elected.

1.3.4.2 The term for a Secretary shall expire at the conclusion of the first annual coaches' meeting after which they were elected.

1.3.4.3 The term for policy board members shall expire at the conclusion of the second annual coaches' meeting after they were elected. The term for members from the initial board elected to a one-year term shall expire at the conclusion of the first annual coaches' meeting after they were elected.

### 1.4 ***Policy Board Meetings***

1.4.1 The Policy Board shall meet in person two times a year.

1.4.2 The location of the meeting will rotate between regions, and the hosting region shall secure the meeting location. The meeting date and location shall be provided to the Secretary one month in advance of the meeting. The Secretary shall distribute this information to the members in a timely fashion.

1.4.3 Members shall provide items for inclusion in the meeting to the Secretary in advance of the meeting. The Secretary shall provide the agenda for the meeting one week in advance of the meeting. The agenda shall include bid preparation status and tournament organization status.

1.4.4 The Secretary shall conduct the board meeting.

1.4.5 Proposals for the board shall be determined by a majority vote of the six board members.

1.4.6 Minutes for Policy Board meetings will be prepared by the Secretary and posted on the Policy Board website after being approved by a majority of the members present at that meeting. The minutes shall indicate the region responsible for the next board meeting.

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- 1.4.7 The Policy Board may conduct business of a nature that can not wait for the next in-person meeting by alternate means, such as electronically. For such alternate meetings to be valid, the following conditions must be met:
  - 1.4.7.1 The item requiring a vote must be clearly stated and made available to all members.
  - 1.4.7.2 Each member must be allowed to communicate his/her opinion on the topic to the other members.
  - 1.4.7.3 The vote tabulation must be conducted after each member has been given a chance to voice his or her opinion. The Secretary will clearly call for voting on the issue and allow a reasonable amount of time for each member to vote.
  - 1.4.7.4 The results of the vote shall be posted on the Policy Board website.
- 2.0 **Annual Coaches' meeting**
- 2.1 ***Date and Location***
  - 2.1.1 The annual coaches' meeting will take place on the date of that year's Washington State Elementary Chess Championship Tournament.
  - 2.1.2 The location of the meeting shall be in close walking distance of the playing area of the tournament.
  - 2.1.3 The meeting shall be conducted in conjunction with the tournament playing time.
- 2.2 ***Agenda***
  - 2.2.1 The agenda for the annual meeting will be determined by the policy board, but shall at a minimum consist of the following items:
    - 2.2.1.1 Election of new board members.
    - 2.2.1.2 Ratification of new or revised policy recommendations.
    - 2.2.1.3 Presentation and selection of the winning bid for the tournament site two years hence. (For 2006, presentation and selection of the winning bid for 2007 must also be on the agenda.)
  - 2.2.2 The agenda for the annual meeting shall be posted in advance on the Policy Board Web Site as well as the website of the current year's tournament if applicable.
  - 2.2.3 The outgoing Secretary of the Policy Board shall preside over the meeting.
- 2.3 ***Electors***
  - 2.3.1 Although any person is welcome to attend the annual coaches' meeting, space limitations will dictate the number of attendees. Priority will be given to electors.
  - 2.3.2 Washington state teams with team codes in the WSRS which have players registered for the current state tournament under that code are allocated a minimum of one and a maximum of five electors.
  - 2.3.3 The number of electors allocated to a team is determined by taking the number of players registered and dividing by five. This number is rounded up to the next whole number. The maximum number of electors that a team may have is 5.
  - 2.3.4 A team with multiple electors that has fewer representatives present than the number of eligible electors, shall only vote the number of electors equal to the number of physically present representatives.
  - 2.3.5 No person shall act as a multiple elector for one team nor shall they act as the elector for multiple teams.
  - 2.3.6 Agenda items requiring a vote shall be decided by a majority of the electors present.

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### 2.4 ***Minutes of the Meeting***

2.4.1 The minutes of the meeting will be prepared by the outgoing Policy Board Secretary and accepted after being approved by a majority of the new Policy Board. The minutes of the meeting will be posted on the Policy Board website.

### 3.0 **Washington State Elementary Chess Championship Tournament**

#### 3.1 ***Rotation of Tournament Sites***

3.1.1 The site of the state tournament will rotate between regions. The regions are defined in Policy 1.3.1.

3.1.2 The 2005 tournament was held in Region 2, and the rotation will continue in Region 3 in 2006, followed by Region 1 in 2007 and Region 2 in 2008. The rotation of regions will continue to follow this pattern so that each region will have an opportunity to host every third year.

3.1.3 Bids for sites for a particular year are limited to sites physically within the region and organized by a person or organization located within the region.

3.1.4 The winning bid shall be selected from the bids presented at the annual coaches' meeting two years in advance of the tournament. Individuals or groups wishing to present a bid will inform the Policy Board no later than two weeks prior to the annual coaches' meeting.

3.1.5 In the event that no bids are presented from the "designated region" two years in advance:

3.1.5.1 the "designated region" shall be given a chance to present bids at the next annual coaches' meeting.

3.1.5.2 Individuals or groups wishing to present a bid for the next year's tournament will inform the Policy Board no later than four weeks prior to the annual coaches' meeting in order to retain their "designated region" status.

3.1.5.3 In the event that the "designated region" does not submit a bid for the following year, four weeks prior to the annual coaches' meeting, bids will be accepted from any region for the next year's tournament.

3.1.5.4 In this event, the "designated region" may miss its turn and will have to wait for the next rotation to become the "designated region."

3.1.5.5 If the "designated region" does provide a bid for its year, but not until after the 4 week deadline, it will compete with the other bidders with no preferential consideration.

3.1.6 In the annual coaches' meeting in 2005, bids will be presented for 2006 from Region 3 and for 2007 from Region 1.

3.1.7 The format of the Washington State Elementary Chess Championship Tournament shall use grade level divisions.

3.1.8 Players are required to play within their division.

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## 3.2 ***Definition of a State Tournament Qualifying Tournament***

- 3.2.1 A division must have 6 players to begin the first game.
- 3.2.2 At least three schools must be represented.
- 3.2.3 WSRS must validate the pairings and results.
- 3.2.4 Only tournaments held in the state of Washington will be qualifiers.
- 3.2.5 Restricted ratings and points tournaments may also qualify. The minimum will be an Under 800.
- 3.2.6 Multi-grade, grade level, all-girls, and all-boys tournaments will be allowed.
- 3.2.7 The last date to hold a qualifying tournament will be two weeks prior to the State Tournament. All tournament results must be submitted to WSRS by the Monday following the last eligible tournament date.
- 3.2.8 Minimum game duration shall be 'Game 25.'
- 3.2.9 All scheduled rounds must be played barring circumstances beyond the control of the tournament director.

## 3.3 ***Eligibility of Player to Participate in the State Tournament***

- 3.3.1 A player in grades K-6 must win at least three points out of maximum of five to qualify.
- 3.3.2 A Kindergarten player may qualify by winning at least two out of five in a multi-grade division.
- 3.3.3 In the event that a qualifying tournament is organized with more than five rounds, a player must win more than half the points available in the tournament to qualify.
- 3.3.4 Players who reside outside the state of Washington may play in local Washington tournaments, but they are ineligible to participate in the Washington State Elementary Chess Championship Tournament.

## 3.4 ***Middle School Participation***

- 3.4.1 A sixth grader will be given the option to play with his/her previous year's elementary school team or to play for his/her middle school team.

## 3.5 ***State Tournament Minimum Trophy Requirements***

- 3.5.1 Top scoring players for each grade level.
- 3.5.2 Top scoring school teams for grades K-3.
- 3.5.3 Top scoring school teams for grades 4-6.
- 3.5.4 The number of trophies to be presented for each category and the inclusion of other categories is at the discretion of the tournament organizer.

## 4.0 ***Team Codes Allocation and Membership***

### 4.1 ***Definition of Team and Established School Team***

- 4.1.1 A team must have a unique code in the WSRS system.
- 4.1.2 An "Active School Team" is based at an approved elementary school, has a unique code in the WSRS system, and has at least 5 players registered in the WSRS system.

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### 4.2 ***Membership of Teams***

- 4.2.1 Players attending a Washington State approved school that has an "Active School Team" must play for that team at the "Washington State Elementary Chess Championship Tournament."
- 4.2.2 Challenges to a player's eligibility to play on a team shall be made to the Policy Board. Affected team organizers or the affected player may submit challenges. The Policy Board shall decide the player's team code in the WSRS system for the "Washington State Elementary Chess Championship Tournament," and may also submit changes to the WSRS system in January.
- 4.2.3 Sixth graders attending a middle school may choose to use the school code from their fifth grade team.
- 4.2.4 Changes by a player to his team code must be accompanied by an application (E-mail) indicating consent of both the old and new team organizer(s), and/or coach(es). Sixth graders switching between their old elementary or current middle school shall be exempt from this requirement.
- 4.2.5 Players attending a pre-school should use the school code for the school they plan to attend as a Kindergartener, and shall play in the Kindergarten section.
- 4.2.6 If an elementary school is limited to grades lower than 5 (i.e. K-2) the coach or team organizer may request that this school be combined with the upper grade school, which includes 5<sup>th</sup> grade to which the students would normally advance. Once requested, the combined school code will remain this way, until and unless the grade levels for the lower grades are re-aligned by the school district. In this situation 5 students from the combined schools will make the school code an "Active School". Players attending a pre-school should use the school code for the school they plan to attend as a Kindergartener, and shall play in the Kindergarten section.

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History of prior board members:

The initial election of members took place during the annual coaches' meeting in 2004. Two members were elected from each region. The candidate from each region who received the most votes in his/her respective region is to serve two years. The candidate from each region who received the second most votes in his/her respective region is to serve one year. The candidate receiving the third most votes will be designated as the alternate for that region.

The initial Policy Board had the following members:

|          |             |                      |                    |
|----------|-------------|----------------------|--------------------|
| Region 1 | 2 year term | Norm May             | Through April 2006 |
| Region 1 | 1 year term | Alan Svehaug         | Through April 2005 |
| Region 2 | 2 year term | Colin Southcote-Want | Through April 2006 |
| Region 2 | 1 year term | Mark Morales         | Through April 2005 |
| Region 3 | 2 year term | David Merrill        | Through April 2006 |
| Region 3 | 1 year term | Chris Copeland       | Through April 2005 |